



**Meeting of the Board of Directors**  
**Minutes**

Date: March 15, 2022  
Time: 7:00 pm  
Location: Zoom

<b>Present:</b>	Jay McFarlan	Kevin Kale	Lisa Taylor
	Elizabeth Kruspe	Brenda Kinnear	Louise Sygrove
	Michele Hansen	Robin Wark	Willy Van Klooster (staff)
<b>Regrets</b>	Ralph Smith	Tony Davison	Jasmine Clark

**VISION**  
Huron Hospice will be a rural Centre of Excellence in Palliative Care

**MISSION**  
To provide quality hospice palliative care in our rural communities

	<b>Topic or Subject</b>	<b>Highlights/Discussion</b>	<b>Outcome</b>
	<b>Conflict of Interest</b>	None indicated	
<b>1.0</b>	<b>Welcome, Opening Comments</b>	Jay welcomed everyone to the meeting.	
<b>2.0</b>	<b>Removal of items from Consent agenda</b>	Fund Development Committee Report	
<b>3.0</b>	<b>Approval of Agenda</b>		Motion to approve the agenda by Robin. Seconded by Kevin. Carried
<b>4.0</b>	<b>Approval of Consent Agenda</b>	4.1 Minutes of Feb 14/22 Board Meeting 4.2 Committee Reports 4.3 Executive Director Report 4.4 Financial Statements Summary	Motion to approve the consent agenda by Louise. Seconded by Michele. Carried.
<b>5.0</b>	<b>Business Arising from the Minutes</b>	6.0 Summary of Generative Discussion	Jay has not sent out the summary. He will send it out with this month's discussion summary.

<b>6.0</b>	<b>Generative Discussion</b>	What does “success” mean to you in terms of your work as a board member?	Jay will summarize and send out to board.
<b>7.0</b>	<b>Update on Water Damage Repairs</b>	The residence will reopen on Mar 29. The contractors have finished. The sprinkler system will be repaired on Thursday. The final painting will be finished and the furniture will be moved back next Wed. There will be an opportunity for an open house on Mar. 28. The final move will take place on Tues. Mar. 29. The insurer may not cover the cost of the nurses’ wages. Jay thanked Louise for organizing the food for the crew and volunteers.	
<b>8.0</b>	<b>Huron Perth OHT Update</b>	8.1 Membership Agreement Included in board package.	Motion to become a full member of Huron Perth OHT by Kevin. Seconded by Robin. Carried.
<b>9.0</b>	<b>Winter 2022 Board Training</b>	Two nurses will lead a board training session on Mar. 29 at 7PM by Zoom. The last 15 minutes will be reserved for Q & A. HPCO modules to be completed by May 1.	Send questions for nurses to Jay.
<b>10.0</b>	<b>Capital Campaign Update</b>	The committee is reaching out to various groups for funding.	
<b>11.0</b>	<b>Task Group Reports</b>		
	11.1 Capital Building Task Force	Garage renovation is on hold. The interior doors are delayed and the reno will not be finished until they are received. The roof needs repair and options are being investigated.	
	11.2 Fund Development Committee	The changes to the terms of reference were reviewed.	Motion by Lisa to approve the terms of reference. Seconded by Brenda. Carried.
	11.3 Finance Committee	The changes to the policies regarding financial management (Section G) were outlined by Kevin.	Motion to approve the Financial Management policies by Kevin. Seconded

			by Brenda. Carried Unanimously.
<b>12.0</b>	<b>2022-2023 Draft Budget</b>	Included in package. Willy reviewed the budget.	Motion to approve the draft budget by Kevin. Seconded by Brenda. Carried. Motion to apply any surplus up to \$70,000 to the operating reserve at year end by Michele. Seconded by Lisa. Carried.
<b>13.0</b>	<b>2022-2023 Draft Operating Plan</b>	Included in package.	Motion to approve the plan by Robin. Seconded by Brenda. Carried.
<b>14.0</b>	<b>Upcoming Events</b>	Mar 26 – Bayfield Candlelight Walk at the Taylor Trail in Varna Benefit Celebrity Hockey Game – April ? Regular Board Meeting – May 24 Hike for Hospice – May 28	
<b>12.0</b>	<b>Adjourn</b>	Next board meeting – April 26, 2022 in person at new community meeting room.	Motion to adjourn at 8:34PM by Lisa.