




Meeting of the Board of Directors
Minutes

Date: Dec 19, 2023

Time: 5:30 pm

Location: Brenda's House

Present:		Lisa Taylor		Brenda Kinnear		Jay McFarlan
		Elizabeth Kruspe		Hayley Morgan		Willy Van Klooster (staff)
		Hali Adair				
Regrets		Eugene Dufour		Jamie Pereira		Robin Wark

VISION
Huron Hospice will be a rural Centre of Excellence in Palliative Care

MISSION
To provide quality hospice palliative care in our rural communities

	Topic or Subject	Highlights/Discussion	Outcome
	Conflict of Interest	None indicated	
1.0	Welcome, Opening Comments		Meeting called to order at 5:54pm
2.0	Removal of items from Consent agenda		None indicated.
3.0	Approval of Agenda		Motion to approve agenda, with moving slideshow to after in-camera session, by Brenda. Seconded by Hayley. Carried.
4.0	Approval of Consent Agenda	4.1 Minutes of Nov 21 Board meeting 4.2 Committee Reports	Motion to approve consent agenda by Liz. Seconded by Brenda. Carried.

		4.3 Executive Director Report 4.4 Financial Statements Summary	
5.0	Huron Perth & Area Ontario Health Team update	Willy gave an overview of written report including progress towards digital records moving smoothly and staff is excited about this advancement.	
6.0	New Strategic Plan	6.1 Verbal report from Ad Hoc Committee	Ryan Erb of United Way is willing to facilitate development of new plan, pending his availability. Looking for a series of dedicated board meetings. The plan will include feedback from staff, volunteers, and stakeholders.
7.0	Finance Committee Report	7.1 Insurance Renewal 7.2 CEBA Repayment 7.3 GIC Renewals	After some discussion, Liz made the motion to endorse the recommendation of the Finance Committee and increase the insurance deductible from \$1000 to \$5000 to save on premiums. Seconded by Hayley. Carried. Motion to repay the \$40,000 CEBA loan before January 18 due date by Liz. Seconded by Brenda. Carried. Motion by Liz to endorse the recommendation of Finance committee to renew GIC for 3 months. Seconded by Hayley. Carried.
8.0	Capital Expansion Update	With the help of the Capital Build Task Force, Willy has developed a 7-point action plan to address nearly \$300,000 shortfall in capital expenses for the addition.	The board will be updated monthly on progress and budget.

9.0	Upcoming Events	March 16 – Hockey Heroes (Clinton Arena) April 6 – Candlelight Walk May 26 – Hike for Hospice June 9 – Pet Memorial Walk Sept 21 – No Place Like Home Sept 25 – Annual Celebration Oct 20 – Memorial Forest Event	
10.0	Adjourn	Next regular board meeting is January 16, 2024 in Community Meeting Room	Motion to Adjourn by Brenda
11.0	In-Camera Session	Property matters Staff and volunteer issues	