



Meeting of the Board of Directors
Minutes

Date: August 15, 2023

Time: 7:00 pm

Location: Huron Hospice Community Meeting Room & Zoom

Present:	Jay McFarlan	Hali Adair	Robin Wark
	Elizabeth Kruspe	Hayley Morgan	Lisa Taylor
		Brenda Kinnear	Willy Van Klooster (staff)
Regrets	Jasmine Clark		
	Jamie Pereira	Jenn McMillan	Kevin Kale

VISION

Huron Hospice will be a rural Centre of Excellence in Palliative Care

MISSION

To provide quality hospice palliative care in our rural communities

	Topic or Subject	Highlights/Discussion	Outcome
	Conflict of Interest	None indicated	
1.0	Welcome, Opening Comments	Jay started the meeting with an announcement. Lisa Taylor has agreed to take the position of Chair and Robin Wark will be Vice-Chair. Both positions will be for a one year period. He also reminded board members to report their volunteer hours.	
2.0	Removal of items from Consent agenda	Nil	

3.0	Approval of Agenda		Motion to approve the agenda by Lisa. Seconded by Brenda. Carried.
4.0	Approval of Consent Agenda	<p>4.1 Minutes of July 18 Board meeting – Page 9</p> <p>4.2 Minutes of Aug 2 Special Meeting – Page 7</p> <p>4.3 Committee Reports N/A</p> <p>4.4 Executive Director Report – Page 8</p> <p>4.5 Financial Statements Summary - Page 16</p>	Motion to approve the consent agenda by Lisa . Seconded by Robin . Carried.
5.0	Business Arising from the Minutes	Nil	
6.0	Huron Perth Ontario Health Team Update	Attached as part of package – Page 18	No further update.
7.0	Generative Discussion	What does “success” mean to you in terms of your work as a board member?	Jay will summarize for next meeting.
8.0	Financial Statements to July 31/23	Sent separately. Overall the financial position is better due to increased funding.	Motion to approve the financial statements as presented by Brenda. Seconded by Robin. Carried.
9.0	Draft Audited Financial Statements (Apr 1/22 – Mar 31/23)	Sent separately Statements were presented by Liz.	<p>Motion to move \$170,000 back into the operating reserve fund as of Mar 31/23 by Liz. Seconded by Lisa. Carried.</p> <p>Motion to move \$60,000 from the administration fund to the operating reserve fund as of Mar 31/23 by Hali. Seconded by Robin. Carried.</p> <p>Motion to accept the financial statements in principle as presented with changes by Liz. Seconded by Brenda. Carried.</p>

<p>10.0</p>	<p>Community Hospice Accreditation: Board Support</p>	<p>10.1 Verbal report on compliment and complaints presented by Willy. Family and patients are asked for complaints and compliments as part of the admission package as well as on the website. There is an internal process for tracking and review which will be brought to the board once a year.</p> <p>10.2 Board Policy Review (update from ad hoc committee}</p>	<p>Motion to accept the verbal report by Lisa. Seconded by Hayley. Carried.</p> <p>Ad hoc committee is almost done reviewing the policies. The final report will be presented at the Sept. meeting.</p>
<p>11.0</p>	<p>Capital Expansion Update</p>	<p>Page 19 of package. The local OHT will write a letter of support for the request for the operational funding of 2 more beds. A letter of acknowledgement will be sent from Lisa Thompson's office. Since there is a shortage of 4 beds in the region, it is recommended that the board write a letter to the Ministry asking for funding for 2 extra beds.</p>	<p>Motion to send a letter of endorsement to the Ministry asking for funding for 6 beds by Robin. Seconded by Lisa. Carried.</p>
<p>12.0</p>	<p>Annual Celebration</p>	<p>Page 21 of package</p>	<p>It was suggested that there be a break of about 15 minutes between the AGM portion and the social portion of the evening.</p>
<p>13.0</p>	<p>Upcoming Events</p>	<p>Aug 27 – Butterfly Release Sept 21, 22 – Feng Shui Workshop Sept 23 – No Place Like Home</p>	

		Sept 27 – Annual Celebration & AGM Oct 15 – Memorial Forest Celebration	
14.0	Adjourn	Next board meeting – Sept 19, 2023 in the Community Meeting Room	Motion to adjourn at 8:25 PM by Robin.